

सीएसआईआर-केन्द्रीय औषधीय एवं सगंध पौधा संस्थान

CSIR-CENTRAL INSTITUTE OF MEDICINAL & AROMATIC PLANTS पोस्ट ऑफिस सीमैप –226015 उत्तर प्रदेश, भारत

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Website: www.cimap.res.in GSTIN: 09AAATC2716R7Z7

मिसिल सं º/ File No.-CIMAP/PUR-488(1)/2023

दिनांक/Date 01.12.2023

खुली निविदा/Open tender ई-निविदा हेत् आमंत्रण/Invitation for e-Tender

निदेशक, सीएसआईआर-सीमैप, लखनऊ नीचे वर्णित सामग्री हेतु मूल उपकरण विनिर्मातों, उनके वितरक, अधीन प्राधिकृत को निम्नलिखित मद हेतु द्वि-पद्दती पर आधारित ई-निविदा जमा करने हेतु आमंत्रित करते हैं। इसकी सूचना https://etenders.gov.in/eprocure/app पर उपलब्ध है। संबन्धित दस्तावेज़ संस्थान की वेबसाइट www.cimap.res.in पर भी उपलब्धहैं/ Director, CSIR-CIMAP, Lucknow invites original equipment manufacturers, their authorized distributors and Indian agents, if any, for submission of e-quotations in two bids system. For complete NIT documents kindly refer to https://etenders.gov.in/eprocure/app. Its intimation has also been given on Institute's website www.cimap.res.in.

क्रम सं॰/	मद का नाम/ Name of the item	मात्रा/	ईएमडी डिक्लेरेसन/ EMD
S.No.		Quantity	Declaration
1.	Biodegradable product Making Machine. E-tender ID: 2023_CSIR_176379_1 Detailed specifications are mentioned in Annexure- 17 For any techno-commercial query, please contact: Dr Rakshapal Singh, Principal Scientist, Ph: 0522-2718550 e-mail: rakshapal. singh@cimap.res.in	01 No.	Bid Securing Declaration(format attached) Form must be submitted on the letter head of the firm in Techno-commercial (Part-I) Bid.(Non-submission will result in the bid rejection)

कृपया ध्यान दें/Please note-

- (i) ई-निविदा खोलने का स्थल: सीएसआईआर-केन्द्रीय औषधीय एवं सगंध पौधा संस्थान, नियर कुकरेल पिकनिक स्पॉट रोड,पी0ओ0-सीमैप,लखनऊ, उत्तरप्रदेश,भारत होगा/ CSIR-CIMAP, Near Kukrail Picnic Spot Road, PO CIMAP, Lucknow, Uttar Pradesh, India will the venue of online-bid opening.
- (ii) ई-निविदा जमा करने की अंतिम तिथि व समय/ Last Date & time for online bid submission: 26.12.2023<mark>/ 03:00 P.M. (IST).</mark>
- (iii) ई-तकनीकी निविदा खोले जाने की तिथि व समय/ Date & time for opening of online technocommercial bids: 27.12.2023/03:00 P.M (IST).

निर्देश /INSTRUCTIONS

Bidders are requested to kindly go through the following terms and conditions before submitting their on-line bids-

- 1. This is an on-line Two bid invitation from the Indian Bidders (OEM/their authorized dealers) only to submit their quotes in Indian Rupees only.
- 2. Those bidders who manufacture or contribute in manufacturing of the NIT item more than 50% (Class-1 vendor) and those who contribute between 20% to 50% (Class-II vendor) are only allowed to participate in this NIT. For this submit the 'Local Content Certificate' as per the given format in the annexure of the NIT. Less than 20% (Non-local Vendors) are not permitted to submit their quote.
- 3. Submit your bid through On line bid submission. No hard copy will be accepted from the bidders.
- 4. This bid is divided in to TWO parts-
- (i) Techno-commercial i.e. Part-1 Bid it should contain all the technical brochures, leaflets, eligibility criteria, annexures
- (ii) Price Bid i.e. Part-2 it should contain the Prices and clearly indicating GST/Government levy in Indian Rupees only in the prescribed format on FOR basis.
- (iii) The Bid validity should be for a period of 180 days from the date of opening of part-1 bid. If needed or requested the same may be extended by the bidder.
- 5. First techno-commercial bids will be evaluated by the authorized Committee. In case any short fall of documents is notice the same will be provided by the bidder in a given time frame. Here Historical documents i.e. those documents prevailing before the publish date of bids are to be submitted.
- 6. Specification and Make: Quotation should be given for the exact specification and make as shown in the NIT against Sl. No. of the item. A client list along with the order copy of same/similar equipment supplied to any CSIR Lab / any Govt. Organization must be attached in Part-1 bid.
- 7. After qualifying techno-commercial round, the price bids of the concerned firms may be opened and processed.
- 8. The Price bid evaluation will comprise of the cost of the items/equipment with standard warranty+ extended warranty (EW)+ AMC/CMC (in case extended warranty/AMC/CMC are asked in the NIT). For this purpose, annual breakup costs of EW and after its completion the AMC/CMC with prevailing taxes should be quoted separately and clearly. Please also note the rates of EW and AMC/CMC, if any, will be freezed in the P.O and will be applicable when their actual time arrives.
- 9. In case of AMC, there should be minimum two routine visits and emergent or break down visit as and when required OR otherwise stated in NIT.
- 10. This NIT specifically requires the submission of Bid Securing Declaration (BSD) in the prescribed format of he NIT. Non submission will result in the bid rejection.
- 11. MSE, Make in India and Start-up firms are invited to participate in this e-tender. These firms are relaxed/ exempted from submitting of EMD, if any, and turnover

criteria. But they have to comply with the specifications and technical parameters. The Govt. of India rules are applicable for the MSE, Make in India and Start-up firms. In order to seek the desired relaxation, the concerned suppliers are required to enclose all the concerned and essential indicating their status. It may be taken care that any inconsistency/ false declaration in such documents will lead to not only bid rejection but debarring/any other deemed fit action by the Competent Authority. These bidders are also required to submit the local content certificate and Bid Securing Declaration, (BSD). Non submission will result in the bid rejection.

- 12. Price preference as per the Government of India Rules will be applicable.
- 13. There should be no conflict of interest between the seller and dealers and between seller and buyer.
- 14. Original Equipment Manufacturer (OEM) can directly submit its quote in INR OR through its Authorized dealer with due authorization and NIT specific certificate. OEM cannot authorize multiple dealers to submit the quotations. If found so all such bids will be rejected.
- 15. The basic price must not be higher than price of the principal, if any, additional accessories if required, as per enquiry, it must be quoted separately. No optional item may be offered.
- 16. There is option clause applicable where the Ordered quantity can be \pm 25% before the delivery of the item.
- 17. The exact weeks of delivery period, installation & commissioning schedule should be indicated and should be matched with the NIT, if not stated then the same will be deemed as per the NIT requirement.
- 18. Delay in supply, installation etc will attract 0.5%/week or maximum up to 10% of order value amount as LD Penalty. However, the supplier may request for extension date before the end of the delivery period.
- 19. Though Standard Warranty is for the period of minimum 1 year or otherwise specifically mentioned per the NIT requirement..
- 20. The quoted price (final offer) must be on F.O.R. basis i.e. CIMAP. Post Office, CIMAP Kukrail Picnic Spot Road Lucknow 226015 UP or wherever the destination is stated, including Packing & Forwarding, Freight, Insurance etc. with detail break-up. Packing, Forwarding, Transporting, Postage/Courier, Octroi, Freight, Insurance, Any Certificate(s), Extra Warranty, Installation, commissioning, Any govt. levy/Any other charge(s) must be mentioned clearly in the Price Bid i.e. Part-II
- 21. In the case of FOR destination, insurance should also be covered by the bidder. The goods should be insured against all risks from ware house to ware house basis.
- 22. The quotations must be neatly typed or computer printed. Quotations must carry the numbers of GST No. invariably on the top addressed to the Director, CSIR-CIMAP, with kind attention to the name of issuer of the enquiry letter. As a mark of acceptance the firm should stamp and sign the NIT document and attach with its Techno-commercial bid with other documents and annexures.
- 23. Institute will not be responsible for any delay so it's in the interest of the bidder to submit their online quotation in time.
- 24. Payment will be made on Bill Basis within 30 days through RTGS/NEFT only after receipt of the ordered material in good condition and after final acceptance. Provide

- your correct Bank details in your Price Bid. Institute will not be responsible for any mis-printing/typing of the same by the bidder.
- 25. The bidder is required to furnish: (a) Permanent Account Number as allotted by the Income Tax Department (b) the registration number of DGS&D / National Small Industries Corporation, if so registered as also the period of their validity.
- 26. Warranty/Guarantee: Terms with name and address of the manufacture should invariably be given. Spares: We should also like the supplier to suggest the essential spares needed for the equipment/ machines covering the extended warranty and AMC/CMC period. Drawings, Diagram and Manual: In case of machines/equipments the supplier has to provide full drawings/circuit diagrams and blue print-three sets each along with users manual at the time of supply.
- 27. **Acceptance** / **Rejection:** The Director, CSIR-CIMAP, reserves the right to accept/reject any or all e-tenders either in part or in full or to split the order without assigning any reasons there for which will be binding and acceptable all participating bidders.

28. GOVERNING LAW:

Jurisdiction: This contract between the supplier and the buyer shall be governed by the LAWS of India and under this contract shall be taken by the parties only in Lucknow, India to competent jurisdiction.

Arbitration: Any Difference/ dispute arising out of the agreement shall be referred to Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi.

Stores & Purchase officer

(Part-1: online techno-commercial bid&Part-II: Price online bid) (PART-I)

(Online Techno-commercial bid letter- be given on	the bidder/firm's letter head)
Firm's ref:	Dated:
The Director	
Central Institute of Medicinal & Aromatic Plants,	
P.O.CIMAP, DISTT: LUCKNOW,	
PIN - 226015, UP, INDIA	
File reference No:	
Subject: Submission of Techno-commerc	ial Online bid for
Sir,	

Having examined the online bidding documents and agreeing to the terms and conditions mentioned in the concerned NIT, we, the undersigned, hereby submit the **Techno-commercial Online bid** for supply of goods and services as per the schedule of requirements and in conformity with the said online bidding documents.

We hereby offer to supply the **technical details** related to the Goods/Services as sought by the purchaser in this NIT. We do hereby undertake that, in the event of acceptance of our online bid, the supply of Goods/Services shall be made as stipulated in the schedule to the Online bid document and that we shall perform all the incidental services.

In case of any **technical clarification or/ and demonstration** sought by the purchaser to arrive at the clear position, we will provide the same without altering our price online bid and without any monetary/ documentary liability on CSIR-CIMAP. For clarification purpose, we shall be submitting the historical documents i.e., those documents which exists before the floating of this tender. On demand by CSIR-CIMAP, we shall furnish the original document/ certificate submitted with this online quotation for the purpose of verification we understand that its mis-match can lead into rejection of our online bid at any level of the concerned procurement process. As, this is an Open Tender, thus, We have submitted our quote only in Indian Rupees along with the applicable GST of in our Price bid. Our Bid validity is for 90 days (Ninty days), if asked we will agree to extend the same unconditionally. We are attaching all the requisite information in the prescribed formats as per Annexures of this NIT.

We enclose herewith the signed complete Techno-commercial Online bid along with the Techno-commercial Online bid Letter in the prescribed e-tender format as per your requirement.

1. The offer must comprise of the following documents in the serial of Annexure as stated below in the Check list (submit the information in the prescribed format on firms letter head, wherever asked for)-

Check List- (Techno-commercial Online bid) Part-I A (Non-technical)

Information to be furnished on the firm's letter head and furnished in requisite formats is correct and updated-

S.N.	Document (as Annexure)	Enclosed with the online bid (Yes/ No)	If yes, Page No. in the bid document is-
1.	Bidder's information form (Annexure-1)		
2.	Manufacturer's authorization form (Annexure-2)		
3.	Online bid securing declaration/ EMD Declaration form (Annexure-3)		
4.	No Blacklisting Certificate (Annexure-4)		
5.	Acceptance of NIT terms & conditions/ Deviation form (Commercial) (Undertaking Annexure- 5)		
6.	Lowest rate Certificate (Annexure- 6)		
7.	Item Non Hosting on GEM (Annexure- 7)		
8.	Undertaking Valid registration certificate in case the item(s) under procurement fall(s) under the restricted category of the current export-import policy of government of India (if applicable) (Annexure-8)		
9.	Copy of the Last Audited Balance Sheet of the company (Annexure- 9)		
10.	Income Tax Registration Certificate/ PAN No. and latest Income Tax Clearance Certificate (Annexure- 10)		
11.	Local Content certificate (Format as Annexure- 11)		
12.	Land Boarder Certificate (Format Annexure- 12)		
13.	Undertaking for Agreeing for Compliance of the proper submission of prices in Price Bid Schedule with taxes/duties/levies (Annexure-13)		
14.	Code of Integrity (Format as Annexure- 14)		
15.	Apart from above, any other relevant document/information. Annexure- 15		

Check List- (Techno-commercial Online bid) Part-I B (Technical)

S.N.	Document	Enclosed with the online bid (Yes/ No)	If yes, Page No. in the bid document is-
1.	Performance statement form, Annexure- 16		
2.	Specifications and allied technical details, Annexure- 17		
3.	Deviation form (technical), Annexure - 18		
4.	Service support details form, Annexure- 19		
5.	Qualification Requirements-		
(a)	Documentary evidence establishing that the bidder is eligible to online bid and is qualified to perform the contract if its online bid is accepted. Annexure- 20		
(b)	Documents establishing goods eligibility and conformity to the online bidding documents. Annexure-21		
76(a)	Techno-commercial Capability:		
	Proof of Manufacturer's authorization		
	Photocopy of Warranty Service Provider Agreement		
	between the manufacturer and the Service Provider.		
	Annexure- 22		
7.	Experience and Technical Capacity:		
(a)	Performance statement in enclosed format: Past experience towards supply of similar Scientific equipment in other CSIR Labs/ Institutions/ Govt. org./ Govt. research Laboratory/ Govt. University/ Autonomous body/ PSU/ Govt. Academics with contact detail & address . Annexure- 23		
(b)	Client list with contact detail, responsive phone No., e-		
	mail & address . Annexure- 24		
(c)	Product rage of similar Scientific Equipment/ Plant for		
	research and development process. Annexure- 25		
(d)	Copies of relevant work orders. Annexure- 26		
(e)	Details of supplies of identical or similar equipment made to other CSIR labs/ Institutions for the preceding three		

	years together with price eventually or finally paid.	
	Annexure- 27	
8.	Firms under MSE, Make in India etc. willing for the	
	relaxations in the NIT are required to submit their	
	complete and updated documents. Any false declaration	
	will lead into breach of procurement process/contract and	
	deemed fit action will be taken by the Institute. Annexure-	
	28	
9.	Apart from above, any other relevant document/	
	information. Annexure- 29	

Date & Signature of authorised person Company seal

Technical Online bid Forms

(To be carefully filled by the interested bidders and to be enclosed with the techno-commercial online bid)

List of standard forms-

Table of Contents

Sl. No. Name

- 1. Bidder Information Form
- 2. Manufacturers' Authorization Form
- 3 Online bid Security Form
- 4. Performance Statement Form
- 5. Specifications and allied technical details Form
- 6. Deviation Statement Form
- 7. Service Support Detail Form
- 8. Qualification Requirements (Pre-qualification criteria)

Annexure-1

Bidder Information Form

(Refer para 5.1.2 (ix)(a) of the CSIR Manual)

(a) The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted. This should be done of the letter head of the firm]

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

Page 1 of pages

01.	Bidder's Legal Name [insert Bidder's legal name]
02.	In case of JV, legal name of each party: [insert legal name of each party in JV]
03.	Bidder's actual or intended Country of Registration: [insert actual or intended Country of Registration]
04.	Bidder's Year of Registration: [insert Bidder's year of registration]
05.	Bidder's Legal Address in Country of Registration: [insert Bidder's legal address in country of registration]

06.	Bidder's Authorized Representative Information
	Name: [insert Authorized Representative's name]
	Address: [insert Authorized Representative's Address]
	Telephone/Fax numbers: [insert Authorized Representative's telephone/fax numbers]
	Email Address: [insert Authorized Representative's email address]
07.	Attached are copies of original documents of: [check the box(es) of the attached original documents]
	Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder	
Name	
Business Address	

Annexure-2

MANUFACTURERS' AUTHORIZATION FORM

(Refer para 5.1.2 (ix)(b) of the CSIR Manual)

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer and be enclosed with the technical bid.

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for Bids]
To: [insert complete name and address of Purchaser]
WHEREAS
We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.
We hereby extend our full guarantee and warranty in accordance with Clause 2.21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.
Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]
Name: [insert complete name(s) of authorized representative(s) of the Manufacturer] Title: [insert title]
Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]
Dated on day of,[insert date of signing]

1. ONLINE BID SECURING DECLARATION/ ERNEST MONEY **DEPOSIT (EMD) DECLARATION FORM**

Annexure-3

Bid-Securing Declaration Form

	(Refer para 5.1.2 (ix)(d) & 6.1.1 (02) of the CSIR Manual)
	Date:
	Bid No
To (ins	ert complete name and address of the purchaser)
I/We. T	The undersigned, declare that:
I/We un	nderstand that, according to your conditions, bids must be supported by a Bid Securing Declaration.
	eccept that I/We may be disqualified from bidding for any contract with you for a period of one year the date of notification if I am /We are in a breach of any obligation under the bid conditions, because
(a)	have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
(b)	having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance

Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.
Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).
Name: (insert complete name of person signing he Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of: (insert complete name of Bidder)
Dated on day of(insert date of signing)
Corporate Seal (where appropriate)
(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

BID SECURITY FORM (if required in NIT)

(Refer para 5.1.2 (ix)(c) & 6.1.1 (01) of the CSIR Manual)

Where	eas (hereinafter called the tenderer") has submitted their offer dated for the supply of
	nafter called the tender") against the purchaser's tender enquiry No
KNO'	W ALL MEN by these presents that WE o having our registered office at
	are bound unto (hereinafte
called	the "Purchaser")
In the	sum of
assigr	nich payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and as by these presents. Sealed with the Common Seal of the said Bank this day of
THE	CONDITIONS OF THIS OBLIGATION ARE:
(1)	If the tenderer withdraws or amends or modifies or impairs or derogates from the Tender in any respect within the period of validity of this tender.
	Or
(2) during	If the tenderer having been notified of the acceptance of his tender by the Purchaser g the period of its validity:-
	(a) If the tenderer fails to furnish the Performance Security for the due performanc of the contract.
	(b) Fails or refuses to accept/execute the contract.
the Pu the an	ndertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without urchaser having to substantiate its demand, provided that in its demand the Purchaser will note that nount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying curred condition or conditions.
_	guarantee will remain in force up to and including 45 days after the period of tender validity i.e., up and any demand in respect thereof should reach the Bank not later than this date.

Name and designation of the officer

Seal, Name & Address of the Issuing Branch of the Bank

Note: Whenever the bidder chooses to submit the Bid Security in the form of Bank Guarantee, then he should advise the banker issuing the Bank Guarantee to immediately send by Registered Post (A.D.) an unstamped duplicate copy of the Guarantee directly to the Purchaser with a covering letter to compare with the original BG for the correctness, genuineness, etc.

Annexure-4

No Holiday listing/debarred/Blacklisting Certificate

I/We hereby certify that I/We has/have not been declared Holiday listing/ debarred / Blacklisting by any other CSIR Labs or Institutes / Government or public sector or private organizations/ Enterprises/ Company/ Association / Institute/ Academy/ University etc,. In case it is found wrong/ incorrect/ false, then CSIR-CIMAP can also take deemed fit action against our firm.

Date & Signature of authorised person For name of supplier / bidder Company seal

Annexure-5

2. **DEVIATION STATEMENT FORM(Commercial)**

1) I/We have gone through this NIT & all terms & conditions, which is/ are completely acceptable to me/us/ our firm or The following are the particulars of deviations from the requirements of the NIT terms & conditions:

e-tender conditions	Clause/Terms	&	Deviation	Remarks (including justification)

Place:	
Date:	
	Signature and seal of the Manufacturer/ bidder
NOTE:	ivialitiacture// biddei

Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

Lowest Rates quote certificate:

I/We hereby certify that the rate(s) / Price (s)/ charge (s)	is/ are st, Government, public sector, or private excess amount may be recovered from
	Date & Signature of authorized person For name of supplier / bidder Company seal
	Annexure-7
Declaration on non-availability / Non Host	ting of Item(s) on GeM
Ref: Tender No	Date
To, The Director, CSIR CIMAP Lucknow India	
This is to certify that I/we here by checked and declare that the Iter by M/s (bidder name) for the No is/ are not uploaded Original Manufacturer/ Distributor/Dealer/Stockiest or any other set.	procurement vide the tender ref on GeM Portal Of Govt. of India by
This is also confirmed that if the item will be uploaded/so CIMAP in advance. In case it is found wrong/ incorrect/ false, Caction against our firm.	
	Manufacturer's authorized Signatory Name: Designation:

Undertaking for restricted / non restricted category

Ref: Tender No	Date
To, The Director, CSIR CIMAP Lucknow	India
quoted by M/s	nd declare that the Item(s)
·	declare that taken valid registration certificate (Copy ll(s) under the restricted category of the current export-
In case it is found wrong/ incorrect/ false, fit action against our firm.	CSIR-CIMAP/ Govt. Authority can also take deemed
	Manufacturer's authorized Signatory Name: Designation:

Last Audited Balance Sheet of the Company

Ref: Tender No	Date
To, The Director, CSIR CIMAP Lucknow India	
10, The Director, CSIK CIMAL LUCKNOW IIIula	
This is to certify that I/we here by attach the attested true or required by this NIT.	copies of our firm's last audited balance sheet as
In case it is found wrong/ incorrect/ false, CSIR-fit action against our firm.	CIMAP/ Govt. Authority can also take deemed
	Manufacturer's authorized Signatory Name:
	Name: Designation:
Registration Ce	Annexure-10 ertificate Date
To, The Director, CSIR CIMAP Lucknow India	
This is to certify that I/we here by attach the true Certificate/PAN Registration and latest Income Tax clearar	
In case it is found wrong/ incorrect/ false, CSIR-fit action against our firm.	CIMAP/ Govt. Authority can also take deemed
	Manufacturer's authorized Signatory Name:
	Name: Designation:

Local Content Certificate (Not applicable for Foreign OEM)
Letter Head of Bidder
No: Date: Sub:- Local Content Certificate Ref:- (i) Order. P-45021/2/2017 PP (BE-II) dated 04.06.2020 of DPIIT, Ministry of Commerce and
Industry, Govt. of India. (ii) CSIR-CIMAP NIT Ref No. Date (iii) Bid Ref No. (E-tender ID)
Sir, This is to certify that the bidder M/s
50% (or percent as prescribed by respective nodal ministry for Class-II local supplier)/ less than 20% (or percent as prescribed by respective nodal ministry for Non- local supplier)' *** of the total value of the items to be procured as per aforesaid NIT & prescribed in Order. P-45021/2/2017 PP (BE-II) dated 04.06.2020 of DPIIT, Ministry of Commerce and Industry, Govt. of India. Following are the details of the location(s) at which the local value addition is made- 1
I hereby undertake that the content of the certificate is true in all respect.
(Signature) Name & Designation For M/s (Seal) '*' '**' & '***' strike off which is not applicable.

Land Border Declaration Undertaking

LAND BORDER DECLARATION UNDERTAKING

(To be given on the letter Head of the Bidder to be attached with techno-commercial bid)

No.	Dated:
Sub:- Land Border certificate Ref: (i) Ministry of Finance, department of Expend F.No.6/18/2019-PPD dated 23rde July 2020 (ii) CSIR-CIMAP NIT Ref. No	
Procurement of	
Certificate for the Land Boro	der Declaration
"I have read the clause regarding restrictions on procur shares a land border with India.	rement from the bidder of a country which
*I certify that this Bidder is not from Land border cou Ministry of Finance a country, department of Expend F.No.6/18/2019-PPD dated 23rde July 2020.	•
**I hereby certify that this bidder is from land border Ministry of Finance a country, department of Expender F.No.6/18/2019-PPD dated 23rde July 2020 and fulfieligible to be considered for this procurement The v Competent Authority is attached.	diture, Public Procurement Division OM ils all requirements in this regard and is
I hereby undertake that the content of the certificate is t	true in all respect.
(Signature) Name & Designation For M/s (Seal) */**strike off which is not applicable.	
Ref: Tender No	Annexure-13

To, The Director, CSIR CIMAP Lucknow India

This is to certify that I/we here give our undertaking that we have agreed for compliance of the proper submission of prices in price bid schedule. We have quoted the bid currency as per the OEM (Original Equipment Manufacturer) country. We have also incorporated the requisite taxes/duties/leveis as per the requirement.

In case it is found wrong/ incorrect/ false,	CSIR-CIMAP/ Govt.	Authority	can also ta	ke deemed
fit action against our firm.				

	Manufacturer's authorized Signatory
	Name:
Designation:	

Format for declaration by the Bidder for Code of Integrity & conflict of interest

(Refer para 3.2.1 & 5.1.2 (ix)(m), 5.1.3 (02) (i) of the CSIR Manual)

(On the Letter Head of the Bidder)

Ref. No:	נ	Oate	_
То,			
(Name & address of the Purchaser)			
With reference to your Tender hereby declare that we shall al mentioned under Para 1.3 of I (ix)(m),5.1.3 (02) (i) Conflic procurement of goods 2019 & The details of any previous trecountry during the last three years or constructions.	bide by the Code of Integ TB of your Tender docur t of Interest among Bidde subsequent amendments ansgressions of the code	grity for Public Procurement, Refer para 3.2.1 & ers/Agents of the CSIR and have no conflict of of integrity with any en	5.1.2 Manual of f interest. atity in any
a b c			
We undertake that we shall contravention of this code.	be liable for any punitiv	ve action in case of tran	nsgression

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal

PERFORMANCE STATEMENT FORM (past performances) (For a period of last 3 years)

Name of the Firm.....

Order placed by (Address of the Purchaser)	Order No. and date	Description And quantity of the ordered equipment	Value of the order	Date of completion of the delivery as per contract	Date of actual completion of delivery	Remarks of late delivery if any	Has the equipment been installed satisfactory? (Documentary evidence)	Details of the Contact person (phone fax, email etc)

Signature and Seal of the manufacturer/ bidder
Place:
Date:

(A) Specifications and allied Technical details Form

- 01 Biodegradable Product Making Machine with the following dyes:
- 12" Plate- 01 No.
- 10" Plate- 01 No.
- 8" Plate- 01 No.
- 4" Bowl- 02 Nos.
- 5" Spoon-4 Nos.
- 5hp3 Phase Motor
- Mixing Machine
- Buffing Machine
- Warranty: 3 Years.

Payment Terms:

Please refer to the payment terms (Commercial terms) for the items of abroad and indigenous will be governed by their payment terms mentioned in point 2.22.1 of SCC. For taxation and duties please refer to para 2.36.5 to GCC.

Each set will come under warranty period after its successful installation and commissioning. However, the validity of standard warranty of each set will be extended up to one year from the date of successful installation, commissioning and final acceptance by the user at the fourth site.

Vendor should fill up in the price bid about the main equipment with accessories including standard warranty, year wise AMC/CMC charges and the same should be communicated in the technical bid in unpriced format. Non-compliance of this may lead to summarily rejection of the Bid.

Delivery Schedule (IO/PL to fill it carefully)

Schedule	Period		Reference
	Purchaser's requirement	Supplier's response	
Expected delivery	8 Weeks	-weeks	From the date of issue of the Purchase
period			Order
Expected	01 weeks		From the date of delivery in the respective
installation &		days/ weeks	sites of CSIR-CIMAP
commissioning			
period			
Expected Period of			From the date of Installation &
Demonstration,		days/	commissioning in the respective sites of
observation and		week	CSIR-CIMAP
training			

B. Allied Technical Details-

S.N.	Allied technical details	bidder's response
1.	Product catalogues/ user manual/ other informative	Enclosed (Yes/ No) (Ensure
	material/ sketches/ drawings etc.	that it should be up to date
		and page numbered)
2.	Country of origin	
3.	Port of shipment	
4.	Banker's details	
5.	Free Warranty/Guarantee for a period of	
6.	Extended Warranty/Guarantee for a period of	
7.	Installation, commissioning & training,	
8.	Details of service provider for after sales/complaints etc.	
9.	AMC including Visits & breakdown visits	
10.	Comprehensive AMC including Visits & breakdown	
	visits and spares	
11.	Details of accessories (if any)	
12.	List of non-consumables (if any)	
13.	List of consumables (if any)	
14.	Any other relevant detail	

Annexure- 18

DEVIATION STATEMENT FORM (Technical)

1) The following are the particulars of deviations from the requirements of the e-tender specifications:

e-tender Clause/specifications	Deviation	Remarks justification)	(including

Place:		
Date:		

Signature and seal of the Manufacturer/ bidder

NOTE:

Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

Annexure- 19

SERVICE SUPPORT DETAIL FORM

Sl. No.	Nature of training imparted	List of similar type equipments serviced in past three years	

^{*}Documentary evidence should be enclosed.

Signature and Seal of the manufacturer/ bidder	
Place:	
Date:	

Annexure- 20

Qualification requirements

(Pre-Qualification/Eligibility Criteria)

- (a) Techno-commercial Capability: The bidder shall attach **documentary evidences** that it meets the following financial requirement(s):
 - i. Copy of the Last Audited Balance Sheet of the company
 - Income Tax Registration Certificate/PAN No. and latest Income Tax Clearance Certificate
 - iii. Proof of Manufacturer's authorization
 - iv. Photocopy of Warranty Service Provider Agreement between the manufacturer and the Service Provider.
 - v. Details of Local service centers (Nearest place to the Purchaser)

- vi. Photocopy duly attested of Certificate of compulsory enlistment of Indian Agents of foreign principals with DGS&D if quoting on their behalf. Date of enlistment must be before the date of opening of e-tenders?
- (b) Experience and Technical Capacity: The bidder shall attach the documentary **evidences** to demonstrate that it meets the following experience requirement(s):
 - i. Performance statement in enclosed format: Past experience towards supply of similar Scientific equipment in other CSIR Labs/ Institutions/ Govt. org./ Govt. research Laboratory/ Govt. University/ Autonomous body/ PSU / Govt. Academics with contact detail & address.
 - ii. Client list with contact detail, responsive phone No., e-mail & address
 - iii. Product rage of **similar** Scientific Equipment/ Plant for research and development process.
 - iv. Copies of relevant work orders
 - v. Details of supplies of identical or similar equipment made to other CSIR labs/ Institutions for the preceding three years together with price eventually or finally paid.
- (c) **Usage Requirement:** (By the Purchaser)- The bidder shall attach documentary evidence to demonstrate that the GOODS it offers meet the usage requirement.
- (d)The bidder should be a manufacturer/authorized representative of a manufacturer who must have designed, manufactured, tested and supplied the equipment(s) similar to the type specified in the "Technical Specification". The MAF must be enclosed with the technical online bid. Such equipment's must be of the most recent series/models incorporating the latest improvements in design. The models should be in successful operation for at least one year as on date of Online bid Opening.
- (e) The Indian Agents of foreign manufacturers/ suppliers quoting directly on behalf of their principals for items appearing in the restricted list of the current EXIM policy of the Govt. of India are registered with DGS&D.
- (f) To maintain sanctity of e-tendering system one Indian agent cannot represent two different foreign principals in one e-tender.

FORMAT OF INTEGRITY PACT (If applicable)

(Refer para 3.3.3 (10) of the CSIR Manual)

INTEGRITY PACT

Between

The Council of Scientific and Industrial Research, a society incorporated under the Societies Registration Act- 1860, having its corporate registered office at "Anusandhan Bhavan", 2 Rafi Marg, New Delhi-110001 represented by (name of the procuring Entity) hereinafter referred to as "The Principal" which expression shall mean and include, unless the context otherwise requires, its successors and permitted assigns. And
M/srepresented by Designated Partner/ Director/ Chief Executive Officer nerein referred to as "The Bidder/Contractor" which expression shall mean and include, unless the context otherwise requires, its successors and permitted assigns.

The Principal proposes to procure (Name of the Stores/Equipment/Item) at a competitive price in conformity with the specifications, under laid down organizational procedures and the BIDDER/ Contractor is willing to offer/has offered the stores and

The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows

Section 1 – Commitments of the Principal

Preamble

- O1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
- (a) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- (b) The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- (c) The Principal will exclude from the process all known prejudiced persons.
- 02. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this

regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary action.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

- O1. The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
- (a) The Bidder(s)/Contractor(s) will not, directly or through any other Person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- (b) The Bidder(s)/Contractor(s) will not enter with other Bidders into any Undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, Certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- (c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- (d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s)/ Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/ Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" is annexed and marked as Annexure.
- (e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- 02. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- O3. The person signing IP shall not approach the courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 - Disqualification from tender process and exclusion from future Contracts

01. If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is annexed and marked as Annex - "B".

- 01. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- 02. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 - Previous transgression

- O1. The Bidder declares that no previous transgressions occurred in the last 3 Years with any other Company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- O2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings."

Section 6 - Equal treatment of all Bidders / Contractors/ Sub-contractors

- O1. The Bidder(s)/Contractor(s) undertake(s) to demand from all Subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
- 02. The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.
- O3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 - Criminal charges against violating Bidders / Contractors/ Subcontractors

01. If the Principal obtains knowledge of conduct of a bidder, Contractor or Subcontractor or of an employee or a representative or an associate of a bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 - Independent External Monitors

- 01. The Principal appoints competent and credible IEM
- 02. for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- O2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the JS(A), CSIR.
- O3. The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project

- documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s) / Subcontractor(s) with confidentiality.
- O4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- O5. As soon as the Monitor notice, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- 06. The Monitor will submit a written report to the JS(A), CSIR within 8 to 10 weeks from the date of reference or intimation to him by the Principal and should the occasion arise, submit proposals for correcting problematic situations.
- 07. Monitor shall be entitled to compensation on the same terms as being extended to/provided to Independent Directors on the CSIR.
- 08. If the Monitor has reported to the JS(A), CSIR, a substantiated suspicion of an offence under relevant IPC/PC Act, and the JS(A), CSIR has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- 09. The word 'Monitor' would include both singular and plural.

Section 9 - Pact Duration

- O1. This Pact begins when both parties have legally singed it. It expires for the Contractor 10 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded.
- 02. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by JS(A), CSIR.

Section 10 - Other provisions

- O1. This agreement is subject to Indian Law. Place of performance and Jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
- O2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- 03. If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- 04. The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

O5 Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & On behalf of the Principal) (Office Seal)	(For & On behalf of Bidder/Contractor (Office Seal)
Place	Place
Date	Date
Witness 1: (Name & Address)	
Witness 2: (Name & Address)	

PART-II

Financial Online bid Forms

(On the Letter Head of the firm submitting the Online bid Document) (to be submitted in a separate envelope mentioning the details on it)

List of standard forms-

- (1) Financial Online bid Letter
- (2) Price Schedule-
 - (i) For abroad items
 - (ii) For indigenous items
- (2) Statement for deviations from financial terms and conditions.

1. Financial Online bid Letter

The Director
Central Institute of Medicinal and Aromatic Plants
P.O.CIMAP, DISTT: Lucknow
PIN - 226016, Uttar Pradesh, INDIA

e-tender Reference No:

File reference No:
Subject: Price Online bid for______.

Sir,

Having examined the online bidding documents and having submitted the technical online bid for the same, we, the undersigned, hereby submit the Financial Online bid for supply of goods and services as per the schedule of requirements and in conformity with the said online bidding documents.

We hereby offer to supply the Goods/Services at the prices and rates mentioned in the Financial Online bid. We shall be submitting the quote of imported item(s), if any, in foreign currencyin our Price bid

We do hereby undertake that, in the event of acceptance of our online bid, the supply of Goods/Services shall be made as stipulated in the schedule to the Online bid document and that we shall perform all the incidental services.

The prices quoted are inclusive of all charges including installation and commissioning charges in the Central Institute of Medicinal and Aromatic Plants Lucknow or its units.

We enclose herewith the complete Financial Online bid in the prescribed e-tender format as per your requirement in accordance with provisions contained under Para 1.11. This includes:

- (1) Price Schedule- (Enclose whichever is applicable)
- (i) Price Schedule for Goods being offered from ABROAD

- (ii) Price Schedule for Goods being offered within INDIA
- (2) Statement for deviations from financial terms and conditions.

We agree to a online bide by our offer for a period of *One Hundred Eighty (180)* days from the date fixed for opening of the online bid documents and that we shall remain bound by a communication of acceptance within that time.

We have carefully read and understood the terms and condition of the online bid document and we do hereby undertake to supply as per these terms and conditions. The Financial Deviation are only those mentioned in the statement of deviation from financial terms and conditions.

We do hereby undertake, that until a formal work order is prepared and executed, this online bid, together with your written acceptance thereof and placement of letter of intent awarding the work order, shall constitute a binding contract between us.

1. bidder's Legal Name [insert bidder's legal name]
2. In case of JV, legal name of each party: [insert legal name of each party in JV]
3. bidder's actual or intended Country of Registration: [insert actual or intended Country of Registration]
4. bidder's Year of Registration: [insert bidder's year of registration]
5. bidder's Legal Address in Country of Registration: [insert bidder's legal address in country of registration]

All corrections/deletions should invariably be duly attested by the person authorized to sign the online bid document).

Dated this day of_____ Signature of bidder

Details of enclosures Full Address:

Telephone No.
Telegraphic Address:

E-mail:

COMPANY SEAL

2. Price Schedule Form

PRICE SCHEDULE FOR GOODS BEING OFFERED WITHIN INDIA

Name of the bidde	r			
	•			
File Reference No.	'			
Sl. No.	Description/ Part No./ Make Mode*	Quantity	Unit Price (in INR)	Total Amount (in INR)
1.			,	,
2.				
3				
Ex-Works Pric	ee-	I	1	
Packing & forv	warding			
FOR (CIMAP				
Full GST/Full	IGST (their rate(s)as t	he case may be, cle	arly specified)	
Transportation			,	
Insurance up to	o Destination /handove	er (in case of fabric	ation)	
_	Commissioning charge		,	
Training charg	ges			
	rranty Charges			
Annual Mainte	enance Charges			
Additional Wa	rranty Charges 2nd year	ar + Full GST		
	rranty Charges 3rd ye			
Additional Wa	rranty Charges 4th ye	ar +Full GST		
Additional Wa	rranty Charges 5 th ye	ar +Full GST		
_	e /Annual Maintenan	ce (CMC/AMC) C	Charges 6th Year)	
+Full GST				
Comprehensive Full GST	e Annual Maintenance	e (CMC/AMC) Ch	narges 7th Year) +	
Comprehensive	e Annual Maintenan	ce (CMC/AMC) C	Charges 8 ^h Year)	
+Full GST		,	,	
Comprehensiv	e Annual Maintenand	ce (CMC/AMC) C	Charges 9th Year)	
+Full GST				
Comprehensive	e Annual Maintenanc	e (CMC/AMC) C	harges 10 th Year)	
+Full GST				
treated as inclusive a charges will be includ will be made after sa	has currently no exemption / co and can't be claimed/altered aft ed in evaluation and it will be fre atisfactory completion each year use No. 2.21. Bidders should of tement.	er expiry of Last date of so eezed in Purchase order. Pa r additional warranty / CN	ubmission of Bid. Addition lyment of each year additio MC/AMC separately. Deta	nal warranty /CMC/AMC nal warranty /CMC/AMC il terms & conditions are
*(On the	basis of the technical spe	ecifications submitted	1)	

Total Online bid price _	
In words	
Note:	
Cost spara parts may be	indicated concretely

Cost spare parts may be indicated separately

Signature of bidder	
Name	
Business	
Address	

(iii) STATEMENT OF FINANCIAL DEVIATIONS

Following are the financial deviations and variation(s) from the exceptions to the specifications and documents for the online bid document. These deviation(s) and variation(s) are exhaustive.

Except these deviation(s) and variation(s), the entire work shall be performed as per your specifications and documents.

Sl No.	Section No.	Clause No.	Statement of Deviations / Variations

S. No. Section No. Clause No. Statement of deviation(s) and variation(s)

Signature of the bidder

Name: Place: Date: Address: Company Seal